

LETTER OF TRANSMITTAL

**DELAWARE ARMY NATIONAL
GUARD**

**Joint Force Headquarters
First Regiment Road
Wilmington, DE 19808-2191**

Phone: (302) 326-7131

FAX: (302) 326-7140

**TO: Burns & McDonnell
9400 Ward Parkway
Kansas City, MO 64114-3319**

DATE: 23 May 2011

ATTN: Victor Poland

**RE: PN 100010 – Regional Training Institute, Ph 1
Bethany Beach Training Site**

WE ARE SENDING YOU THE FOLLOWING ITEMS:

- | | | | |
|---|---|---|-----------------------------------|
| <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> Shop Drawings | <input type="checkbox"/> Specifications | <input type="checkbox"/> Bid Bond |
| <input type="checkbox"/> Prints | <input type="checkbox"/> Copy of Letter | <input type="checkbox"/> Change Order | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Under Separate Cover via _____ | | | |
| <input type="checkbox"/> Other: _____ | | | |

COPIES	DATE	NO.	DESCRIPTION
1	13 Jan 2011		AIA Contract B101
1	23 May 2011	76074	Purchase Order

THESE ARE TRANSMITTED AS CHECKED BELOW:

- | | | |
|---|--|---|
| <input type="checkbox"/> For Approval | <input type="checkbox"/> Approved As Submitted | <input type="checkbox"/> As Requested |
| <input type="checkbox"/> For Your Use | <input type="checkbox"/> Approved As Noted | <input type="checkbox"/> Returned for Corrections |
| <input type="checkbox"/> For Review & Comment | <input type="checkbox"/> For Your Information | <input type="checkbox"/> As Required |
| <input type="checkbox"/> Prints Returned After Loan To Us | | |
| <input type="checkbox"/> For Bids Due _____ | | |
| <input checked="" type="checkbox"/> Other: _____ | | |

REMARKS: Looking forward to finally getting started.

William R. Davis
Contracting Specialist